

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE
Morrisville, Pennsylvania

MINUTES OF THE MEETING OF BOARD OF SCHOOL DIRECTORS
Work Session—Wednesday, November 9, 2016
Large Group Instruction Room
Morrisville Intermediate/Senior High School

This meeting was recorded for televising

The regular monthly agenda meeting of the Morrisville Board of School Directors was held in the LGI Room located in the Morrisville Intermediate/Senior High School, 550 West Palmer Street, Morrisville, Pennsylvania on November 9, 2016, after due notice of the meeting had been given as required by law. Mr. Miller, President, called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

Mr. Miller made a motion to appoint Jason Harris as the Recording Secretary for tonight's meeting. This motion was seconded by Mr. Perry, and passed by a unanimous voice vote of 7 ayes.

The following members were present:

Messrs. Gilleo, Perry, Stoneburner, Dingle, Miller and Ms. Getty, Ms. Grau

Members absent: Mr. Colon and Ms. Kartal

Quorum Present:

Also attending this evening's meeting was Mr. Michael Kopakowski, Superintendent; Mr. Jason Harris, Business Administrator; Ms. Felicity Hanks, Esq.; media, MEA representatives and members of the community.

Mr. Miller stated that Ms. Kartal and Mr. Colon both notified him that they would not be able to attend this evening's meeting.

Mr. Miller stated that no Executive Session was held prior to this evening's meeting, but there will be a brief Executive Session following tonight's Agenda Meeting to discuss litigation.

Mr. Miller stated that the following areas will be covered at next week's Business Meeting:

Student Spotlight

To be determined

Reports

- Student Representatives to the Board
- Bucks County Technical High School

ITEMS OF GENERAL INFORMATION

- 1. SUPERINTENDENT/ADMINISTRATOR'S REPORTS**
 - This week in our Schools (Reports from Superintendent and Administration)
 - Enrollment Report

PUBLIC SESSION #1 (Agenda Items Only)

There were no speakers for Public Session #1.

LIASION REPORTS

Morrisville Opportunity Education Foundation/MOEF Report – Ms. Grau

Ms. Grau stated that they will be meeting next week; therefore, there is nothing to report at this time.

PTO Report – Ms. Getty

Ms. Getty stated that the PTO meeting will be held on November 17th at 7:00 p.m. at Grandview; therefore, there is nothing to report at this time.

Joint Borough Council/School Board Report – Mr. Miller

Mr. Miller stated that the committee met last week for their quarterly meeting and discussed the following:

- M. R. Reiter status
- Traffic signals
- Discipline issues within the schools regarding fights, etc.

Public Relations/Communications Report – Mr. Miller

Mr. Miller stated that the committee met and discussed the following:

- Reviewing the website updating information and deleting old information

Bucks County Intermediate Unit Report – Ms. Kartal

Ms. Kartal was not in attendance this evening; therefore, there is no report.

PSBA/Legislative Report – Ms. Kartal

Ms. Kartal was not in attendance this evening; therefore, there is no report.

M. R. Reiter Repurposing Committee Report – Mr. Miller

Mr. Miller reviewed the status of M. R. Reiter under the Joint Borough Council/School Board Report this evening.

Mr. Miller stated that the following motions will be on the agenda at next week's Business Meeting for approval:

ACTION ITEMS:

2. Approval of Minutes

- 2.1** ***A MOTION*** is in order to approve the minutes of the September 28, 2016 Business Meeting.
- 2.2** ***A MOTION*** is in order to approve the minutes of the October 19, 2016 Agenda Meeting.
- 2.3** ***A MOTION*** is in order to approve the minutes of the October 26, 2016 Business Meeting.

**3. INFRASTRUCTURE
INFORMATIONAL/DISCUSSION ITEMS:**

Facilities Committee – Mr. Stoneburner

Mr. Stoneburner stated that the committee met last evening and discussed the following:

- A-Field (lighting, usage, replanting in the Spring, maintenance building)
- Installing fencing
- Bid spec wish list for a new generator
- Plaque for rock on the front of the high school property
- Insurance payment for electrical damage done at Grandview
- Trash pickup at the A-Field for next year
- Future enrollment figures and what needs to be done regarding our facilities
- The next meeting will be held on Tuesday, December 6th

At next week's Board meeting Mr. Stoneburner stated that the following motions will be on the agenda under the Infrastructure Section:

ACTION ITEMS:

3.1 Approval, Removal of Trees and Stumps at HS Athletic Field

A MOTION is in order to approve the removal of two diseased trees and stumps at the High School Athletic Field by B&T Landscaping in the amount of \$1500.

3.2 Approval, Clearing of Overgrowth at HS Athletic Field

(A motion was approved at the October Board Meeting for this work, but the location was listed as the A-Field. Also, there was a typo in the Landscaping Company which should be B&T – not M&T. The revised motion is as follows.)

A MOTION is in order to approve the clearing of overgrowth at the High School Athletic Field by B&T Landscaping in the amount of \$4500.

3.3 Approval, Remediate Vegetation Overgrowth at the Varsity A-Field/Capitol View Property

A MOTION is in order to approve WDB Landscaping to address and remediate the vegetation overgrowth at the Varsity A-Field/Capitol View Property in the amount of \$8000.

3.4 Approval, Purchase of Furniture for Business Office

A MOTION is in order to approve the purchase of furniture for the Business Office in an amount not to exceed \$7200.

3.5 Approval, Purchase of AED's

A MOTION is in order to approve the purchase of four (4) AED's (Automatic Electronic Defibrillator), at a cost not to exceed \$6000.

4. HUMAN RESOURCES

INFORMATONAL/DISCUSSION ITEMS:

Human Resource Committee – Mr. Miller

Mr. Miller stated that there is no active committee at this time, but there are some items that they will be needing to discuss soon regarding hiring, staffing in regards to the possible configuration of the administration and faculty, and early retirement incentive for the MEA members.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Human Resource Section:

ACTION ITEMS:

- 4.1 Approval, Appointment - Long-Term Substitute Paraprofessional**
A MOTION is in order to approve _____ as a long-term substitute paraprofessional (filling in for Nicole White), per MESPA contract, pending verification of all paperwork and clearances.

- 4.2 Approval, Appointment – Paraprofessional for Special Education Classroom**
A MOTION is in order to approve the appointment of _____ as a paraprofessional for a Special Education Classroom, per MESPA contract, pending verification of all paperwork and clearances.

- 4.3 Approval, Appointment - Long-Term Substitute Non-Instructional Paraprofessional**
A MOTION is in order to approve the appointment of _____ as a long-term substitute non-instructional paraprofessional (filling in for John Hubiak), per MESPA contract, effective _____.

- 4.4 Approval, Appointment – Confidential Secretary to Business Manager/Accounts Payable**
A MOTION is in order to approve the appointment of _____ as a Confidential Secretary to the Business Manager/Accounts Payable, per Act 93, effective _____.

- 4.5 Approval, Appointment – Accounting/Payroll Manager**
A MOTION is in order to approve the appointment of _____ as Accounting/Payroll Manager, per Act 93, effective _____.

- 4.6 Approval, Additional Duties/Assignment as a Paraprofessional**
A MOTION is in order to approve the addition of duties as a paraprofessional, not to exceed 1-1/2 hours per day, to Natara Nesbitt, who is currently a van driver, per MESPA Contract, effective Friday, November 4, 2016.

- 4.7 Approval, Tuition Reimbursement**
A MOTION is in order to approve tuition reimbursement as follows:

<u>Name</u>	<u>Course</u>	<u>College</u>	<u>Credits</u>	<u>Amount</u>
Megan Preedy	Research and Evaluation in Education	Holy Family	3	\$2345

4.8 Approval, Resignation from Extra-Curricular Position

A MOTION is in order to approve the resignation of Michelle Riley as 7th Grade Team Leader, effective the last day of the second marking period.

4.9 Approval, Extension of Long-Term Substitutes

4.9.a A MOTION is in order to approve the continuation of Debra Phelan as a long-term substitute Kindergarten/IST Teacher (filling in for Megan Mason), per MEA Contract, for the remainder of the 16-17 school year.

4.9.b A MOTION is in order to approve the continuation of Jenna Renderio as a long-term substitute (filling in for Kelly Marlin Peroni), per MEA Contract, until December 2, 2016.

4.10 Approval, Leave of Absence

A MOTION is in order to approve a leave of absence for Julie Shemelia, per Act 93, from October 31, 2016 through November 4, 2016.

4.11 Approval, Extension of Leave of Absence

A MOTION is in order to approve the extension of the leave of absence for Kelly Marlin Peroni, per MEA Contract, through December 2, 2016.

5. BUSINESS OPERATIONS/FINANCE COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

- **Finance Report (Informational Item)**
Numbers to be provided in next week's Business Meeting Agenda

Finance Committee – Mr. Perry

Mr. Perry stated that the committee last evening and discussed the following:

- Impact to the Morrisville School District under the Fair Funding Formula
- Financing for the purchasing of the AED's, which are on the agenda for approval next week
- Purchase of furniture for the Business Office, which is on the agenda for approval next week
- Having an outside firm conduct enrollment studies for the District, which is on the agenda for approval next week
- Applying for Grant to obtain some additional funding support, relating to both instructional and infrastructure activities
- Impact of Act 1 Index to the Morrisville School District

The Board members discussed applying for funding to have an outside agency look into the median salary figures for our District and those claiming to live here in Morrisville when they file their taxes that do not which would affect our Fair Funding Formula.

At next week's Board meeting Mr. Perry stated that the following motions will be on the agenda under the Business Operations/Finance Section:

ACTION ITEMS:

5.1 Approval, Contract/Proposal with Decision Insite for Enrollment Studies

A MOTION is in order to approve the contract/proposal with Decision Insite to perform enrollment studies (Option A), at an amount not to exceed \$6100, subject to Solicitor review.

5.2 Approval, Treasurer's Report

A MOTION is in order to approve the Treasurer's Report.

5.3 Approval, Investment Report

A MOTION is in order to approve the Investment Report.

5.4 Approval, Payment of Bills

A MOTION is in order to approve payment of bills as listed below, subject to final audit by the Business Administrator:
(Numbers to be provided in next week's Business Meeting Agenda)

6. EDUCATION COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Education Committee – Mr. Miller

Mr. Miller stated that Education Committee met last week and discussed the following:

- Bringing back Full Day Kindergarten. The Board was hoping to start this beginning with the second semester of this school year, but after further discussion regarding the needs and logistics for this type of move, the Board decided that they would rather have Full Day Kindergarten considered starting in the beginning of next school year. They discussed having a study done regarding the enrollment looking at the population and history to see where we are and where we are going as a District. They will be looking at such things as room utilization, configurations, contractual issues, dismissal times, specials, input from parents, funding, and the possibility of having to hire additional staff.
- Strategic plan for the Library provided by Mr. Greenwood, our Librarian
- Lost/misplaced books from the library

Several of the Board members discussed their concerns and frustrations of not implementing the start of Full Day Kindergarten this year since they have been discussing this matter for quite some time. The Board members discussed the reasons for the delay, as mentioned above.

ACTION ITEMS:

Mr. Kopakowski stated that a motion will need to be added to the agenda regarding approval of revisions to the Course of Study Manual.

7. POLICY COMMITTEE
INFORMATIONAL/DISCUSSION ITEMS:

Policy Committee Report

No report.

At next week's Board meeting Mr. Miller stated that the following motions will be on the agenda under the Policy Section:

ACTION ITEMS:

7.1 Approval, Second Reading Policy #609, Investments

A MOTION is in order to approve the second reading of Policy #609, Investments.

7.2 Approval, Second Reading Policy #205, Post Graduate Students

A MOTION is in order to approve the second reading of Policy #205, Post Graduate Students.

7.3 Approval, Second Reading Policy #206, Assignment Within District

A MOTION is in order to approve the second reading of Policy #206, Assignment Within District.

7.4 Approval, Second Reading Policy #211, Student Accident Insurance

A MOTION is in order to approve the second reading of Policy #211, Student Accident Insurance.

7.5 Approval, Second Reading Policy #212, Reporting Student Progress

A MOTION is in order to approve the second reading of Policy #212, Reporting Student Progress.

8. **OLD BUSINESS**

Mr. Miller asked Ms. Hanks, Solicitor, to send a reminder email to the Borough regarding the M. R. Reiter property.

9. **NEW BUSINESS**

None at this time.

PUBLIC SESSION #2

There were no speakers for Public Session #2.

10. **ADJOURNMENT**

Mr. Miller made a motion to adjourn the meeting at 8:35 p.m. This motion was seconded by Ms. Grau, and passed by a unanimous voice vote of 7 ayes.

Damon Miller, President

Wanda Kartal, Secretary